

Courses Remaining:

Required Courses

Optional Courses

If all coursework is not complete by the end of year 2, please indicate the reason here: _____

Practicum This section is for those students entering year 2 only.

Practicum advisor: _____ Signature: _____

Comprehensive Exams Comprehensive Exams are expected to be complete by end of Year 2.

First Comprehensive Exam:

Completed: Yes Area: _____ Date Completed: _____
No Anticipated Date of Completion: _____

Second Comprehensive Exam:

Completed: Yes Area: _____ Date Completed: _____
No Anticipated Date of Completion: _____

Thesis Proposal Thesis Proposal should be defended and approved by end of Year 3.

Completed: Yes Title: _____
Date Completed: _____

If your title changed after you completed the thesis proposal, please include updated title: _____

No Proposed Title: _____
Anticipated Date of Completion: _____

Ethics Review (for human subjects) Required:

Yes Date Approved: _____

No

Supervisory Committee SGS time limit for constituting supervisory committee is by end of Fall in Year 2. Addition of a committee member outside the University of Toronto must be approved by the Grad Office as well as the Chair of the Department. Approval will not be granted until the thesis proposal defense is completed successfully.

Advisor Name (if applicable): _____

Supervisor Name: _____

Formally Agreed: Yes No

Committee Member Name: _____

Formally Agreed: Yes No

Committee Member Name: _____

Formally Agreed: Yes No

If a Committee Member is not associated with UofT please provide a full CV and letter from your supervisor indicating the particular expertise of this member and what measures were taken to ensure this position could not be filled by faculty at the University of Toronto (Requires approval by Department's Graduate Chair and the Provost):

Name: _____ E-Mail: _____

University: _____

Has the entire committee met together in the past academic year?

Yes Date: _____

No

Professional Activity Include all activity in the past year (May 1 – April 30)

Conference Presentations: (provide title, authors, conference name and date)

Papers Accepted and/or Forthcoming: (list title, authors, date published/forthcoming and journal name/book title)

Manuscripts Submitted for Review: (list title, authors, date submitted, journal name/book title - only list things under review)

Summary

Provide a brief report below on the progress you have made toward completion of your program over the past academic year:

Please append your CV to the end of this report.

Part B (to be completed by Supervisor/Advisor)

Once a thesis committee is formally constituted, it must meet with the student at least once per year. A discussion of progress should be a component of such a meeting, and this form should be filled out in conjunction with it.

Where applicable, student progress should be assessed on the following:

Courses Expected to be complete by end of Year 2.

Overall progress, considering year in Ph.D., is: Satisfactory Unsatisfactory

Comments/Concerns:

Development of Thesis Ideas and Proposal Thesis proposal should be defended and approved by end of Year 3.

Overall progress, considering year in Ph.D., is: Excellent Very Good Satisfactory Unsatisfactory

Comments/Concerns:

Thesis Research

Percentage of research complete? _____

Quality of Thesis Research: Excellent Very Good Satisfactory Unsatisfactory

Comments/Concerns:

Thesis Writing

Percentage of writing complete? _____

How many draft chapters (out of total) complete? _____

Quality of draft material: Excellent Very Good Satisfactory Unsatisfactory

How close to end product (as %): _____ Expected date of completion? _____

Comments/concerns:

Signatures

Supervisor _____

Date _____

Committee member _____

Committee member _____

Part C (to be completed by Student)

Response to Part B (Optional):

Signature: Student _____

Date _____

This report is to be filed with the Graduate Office, with a copy made available to the student and each member of the committee upon request.

Part D (to be completed by Associate Chair - Graduate)

The Graduate Program Office will consider the report received from the committee and will inform students/committee if there are concerns about progress.

Signature: _____

Date _____