

## Milestones: Time Targets for the Sociology Ph.D. Program

The following are guidelines for achieving milestones in the Ph.D. program. These are based on SGS and the department's requirements as well as past students' experience with moving successfully through the program.

The time targets assume entry from a M.A. program.

*\*\*Professional development targets in italics\*\**

<b>YEAR 1:</b> Fall	<ul style="list-style-type: none"> <li>Complete courses adding up to 1.5 FCE (3 half-year courses)</li> <li><i>Complete Part I of the Pro-Seminar (required)</i></li> <li><i>Through graduate career, participate in conferences, workshops, attending job talks, etc.</i></li> </ul>
<b>YEAR 1:</b> Winter	<ul style="list-style-type: none"> <li>Decide on area for 1st Ph.D. Comprehensive Exam</li> <li>Complete courses adding up to 1.5 FCE courses (3 half-year courses)</li> <li><u>Required</u> winter courses: Contemporary Theory, Intermediate Data Analysis</li> <li>Choose Advisor for the Research Practicum paper</li> </ul>
<b>YEAR 1:</b> Summer	<ul style="list-style-type: none"> <li>Write 1st Ph.D. Comprehensive Exam (late August)</li> <li>Begin the required Research Practicum course &amp; work on developing research paper.</li> </ul> <p><i>*There are two required meetings dates that take place in the month of May/June. Dates to be confirmed in April.</i></p>
<b>YEAR 2:</b> Fall	<ul style="list-style-type: none"> <li>Continue progress in the Research Practicum course</li> <li>Required coursework (except Practicum) should be complete</li> <li>Select Supervisor &amp; identify Supervisory committee for the dissertation</li> </ul>
<b>YEAR 2:</b> Winter	<ul style="list-style-type: none"> <li>Write 2nd Ph.D. Comprehensive Exam (early Feb.)</li> <li>Complete Research Practicum Course</li> </ul>
<b>YEAR 2:</b> Summer	<ul style="list-style-type: none"> <li>Write 2nd Ph.D. Comprehensive Exam if not already completed (late August)</li> <li>Work with Supervisor/committee in developing your dissertation project</li> <li><i>Submit practicum paper for peer review</i></li> </ul>
<b>YEAR 3:</b> Fall	<ul style="list-style-type: none"> <li>Write dissertation proposal</li> <li>Work closely with Supervisor/committee to prepare for ethics approval</li> </ul>
<b>YEAR 3:</b> Winter	<ul style="list-style-type: none"> <li>Submit and defend dissertation proposal; begin data collection</li> </ul>
<b>YEAR 3:</b> Summer	<ul style="list-style-type: none"> <li>Submit and defend thesis proposal, if not already completed</li> <li><i>Submit paper(s) for peer review</i></li> </ul>
<b>YEARS</b>  <b>4-6</b>	<ul style="list-style-type: none"> <li>Dissertation data collection, analysis, writing</li> <li>full dissertation exam committee formed</li> <li><i>Submit paper(s) for peer review</i></li> <li><i>Teach a sociology undergraduate course; take optional Teaching Sociology Grad Course</i></li> <li><i>Develop web presence</i></li> <li>Submit and defend dissertation</li> </ul>
<b>NOTES:</b>	<ul style="list-style-type: none"> <li>Supplemental (beyond required total) courses enhancing program may be taken</li> <li>For the funded cohorts, Soc dept. Summer Fellowships and Research Grant applications due in October/March</li> </ul> <p>From FAS guidelines on funding eligibility:</p> <ul style="list-style-type: none"> <li>Application deadlines for fellowship grants (eg. SSHRC and OGS) are in October/March each year. You agree to apply for and accept external awards for which you are eligible.</li> <li>Your academic progress is important to us. You must be in good academic standing to receive funding (if academic progress is in question, the Graduate Program Office will inform you before funding is affected).</li> </ul>

## **Supplement to Milestones for the Ph.D. Program in Sociology**

This document provides additional information about the ideal milestones for the Ph.D. program in the Department of Sociology.

The presentation of the milestones is meant to suggest ideal progress through the Ph.D. program. There is some flexibility in the milestones, insofar as extensions are available. However, there are also limits to the flexibility, beyond which a student will be considered not in good academic standing.

To remain in good academic standing, a student must adhere to the following deadlines:

<b><u>Milestones (prior to achieving candidacy)</u></b>	<b><u>Deadline</u></b>
Complete at least 2.5 FCE	End of Year 1
Select a supervisor	End of Year 2
Pass one comprehensive exam	End of Year 2
Complete at least 4.0 FCE	End of Year 2
Pass a second comprehensive exam	End of Year 3
Complete all coursework (4.5 FCE)	End of Year 3
Defend the dissertation proposal	End of Year 4
Achieve candidacy	End of Year 4

SGS policy requires that students achieve candidacy (completion of coursework, passed two comprehensive exams, defended dissertation proposal) no later than the end of Year 3. A student who has not met that deadline may apply for a one-year extension from the Department of Sociology. Note that the student will remain in good academic standing without achieving candidacy until the end of Year 4. If a student has not achieved candidacy by the end of Year 4, the student may apply for a one-year extension from SGS. The extension will only be approved by SGS if there are extenuating circumstances to justify the delay and to assure SGS that candidacy will be achieved within the year.

### **After achieving candidacy, good academic progress is determined by supervisor evaluation on the Annual Progress Report in collaboration with the graduate office.**

SGS policy requires that students pass their final oral examination no later than the end of Year 6. A student who has not successfully defended their final oral exam by the end of year 6 may apply for a one-year extension from the Department of Sociology. If a student has not successfully defended their final oral examination by the end of Year 7, the student may apply for a second one-year extension from the Department of Sociology. If a student has not successfully defended their final oral examination by the end of Year 8, the student may apply for a one-year extension from SGS. The extension will only be approved by SGS if there is a strong justification to explain the delay and to assure SGS that candidacy can be achieved within the year. A second extension at the end of Year 9 is possible from SGS. SGS will not grant extensions past the end of Year 10.

\*\*When a student does not meet these deadlines, the student will not be eligible to receive funding for conference travel or research expenses from the Department. If after two academic terms have passed a student has still not met a deadline, the student will not be eligible to receive a UTF stipend.