



Sociology UNIVERSITY OF TORONTO

UNDERGRADUATE ETHICS REVIEW COURSE PROTOCOL FORM RENEWAL

reviewing this template: Sociology Ethics Review Committee

Course Instructor(s)

Name _____ email _____

Name _____ email _____

Teaching Assistant(s) (list if the TA is doing work related to advising students on the project)

Name _____ email _____

Name _____ email _____

Name _____ email _____

Name _____ email _____

Course Information

Course Code _____ Course Title _____

Session _____ Number of Students _____

Session in which the course was last taught _____

Session in which ethics approval was last granted _____

Assignment involving Research with Human Participants

Assignment Title _____

Percentage of Course Grade _____%

In a paragraph or two, describe any changes you have made to the course since the last time it was taught and discuss any influence these changes might have on research risk (consult guidelines for assistance). Identify any unanticipated outcomes from the previous time the course was taught (whether participants withdrew or if ethics issues arose) and explain how you will address the possibility of similar issues arising. Major changes require a new form. If there will be new student topics, include 1 paragraph on each topic, addressing issues regarding: sensitivity of the topic and vulnerability of the population, transparency in

recruitment and consent processes, measures taken to assure confidentiality. Append student interview guides, observation tools, and recruitment materials if students are pursuing topics with any sensitivity.

Signature and submission

Please save the form to your computer and then submit a copy to Professor Bill Magee: william.magee@utoronto.ca. In addition to this form, please submit an email directly from your email account that will serve as a signature proxy. As the Course Instructor of this template course assignment, this signature proxy testifies that you will:

- review each student proposal to ensure its academic merit and adherence to the template.
- provide the necessary training as part of course instruction to assure the student researchers understand the research ethics involved.
- provide the necessary supervision to each student researcher throughout the project, to ensure that all procedures performed under the research project will be conducted in accordance with University, provincial and national policies and regulations that govern research involving human participants.
- ensure that the TAs (if any) are appropriately trained.

DERC rep. Comments:

DERC rep. Signature if Approved: _____